

Data Protection & Confidentiality Policy

Ever Stone Building Contracting LLC

At Ever Stone Building Contracting LLC, safeguarding the confidentiality and integrity of information is essential to our operations, reputation, and client trust.

This policy applies to all employees, contractors, and third parties handling company, client, or employee data. Information must be collected, processed, and stored responsibly, in compliance with UAE data protection regulations and company procedures.

Employees must protect confidential documents, digital files, and client information from unauthorized access, loss, or disclosure. Data should only be shared internally on a need-to-know basis and externally when properly authorized and protected by agreements.

IT systems are equipped with security measures such as passwords, firewalls, and encryption to reduce risks. Employees are trained on data handling practices, including secure storage, proper disposal of sensitive documents, and recognizing phishing or cyber threats.

In case of suspected data breaches or unauthorized access, employees must immediately report to IT or management. The company will investigate, take corrective measures, and notify affected parties as required by law.

Employees leaving the company remain bound by confidentiality obligations regarding proprietary and client information.

By adhering to this policy, Ever Stone maintains trust with stakeholders, complies with legal obligations, and protects the company's competitive advantage and reputation.